



Industrial Electrician Apprenticeship Program Competency Completion – Summative Sign Off

This sheet is to be completed and mailed into the ITA by the apprentice as part of the Program Completion Requirements for the Industrial Electrician Apprenticeship. A copy must be kept with the Log Book by the Sponsor for one year. The purpose of this summary is:

1. *To report all the necessary requirements for the successful completion of the Industrial Electrician Apprentice Program.*
2. *To record their completion.*
3. *To involve as witness the individuals involved in the development of the Industrial Electrician.*

Please do not submit the log to the Industry Training Authority. It is to be held by the employer for one year and then returned to the apprentice.

Apprentice Name: _____ **Apprentice Registration# (ID#)** _____

Assessor Name: _____ **Assessor ID #** _____

Sponsor Organization: _____ **Organization's ID #** _____

Sponsor organization primary contact: _____ **Email:** _____

Program Completion Requirements:

Completion of 161 core theory credits (4 years technical training)

Name of Institution: _____

Completion date of last class: _____ IP Examination passed: _____
DD MM YYYY DD MM YYYY

Completion of 103 core workplace credits

Completion of 25 Section A advanced credits

Completion of 10 Section B advanced credits

Apprentice's Signature _____ Date: _____

Apprentice (Print Name) _____

Assessor's Signature: _____ Date: _____

Assessor (Print Name) _____

Supervisor's Signature _____ Date: _____

Supervisor (Print Name) _____

HR Dept Signature: _____ Date: _____

HR Contact (Print Name) _____

Note: If this form is incomplete, it will be returned to the sponsor contact for follow up.

Office use only

Received at ITA: _____
DD MM YYYY